



# WOMEN WITH A VISION

## **JOB DESCRIPTION:**

**TITLE:** **Reproductive Justice Program Coordinator**  
**REPORTS TO:** Executive Director  
**STATUS:** Full-Time (40 hours): Hourly

## **WHO WE ARE:**

Women With A Vision, Inc. (WWAV) is a community-based, grassroots nonprofit organization founded in New Orleans in 1989 by a collective of African-American women in response to the spread of HIV/AIDS in communities of color. Today, WWAV is New Orleans' premier women's health and wellness policy organization. WWAV combines relentless advocacy, health education, supportive services, and community-based participatory research to challenge the social conditions and policies that impact our city's most marginalized women. Over the last 28 years, WWAV has become a safe space and a trusted resource for women of color, especially low-income African-American women and their families in New Orleans and throughout the Deep South. Our major areas of focus include Health Promotion, HIV Positive Women's Advocacy, Reproductive Justice, Domestic Violence Prevention, Sex Workers' Rights, LGBTQ Rights, Harm Reduction, and Drug Policy Reform.

## **POSITION SUMMARY:**

Women With a Vision, Inc. (WWAV) is seeking a highly-motivated, passionate, and experienced Reproductive Justice (RJ) advocate to join our team this spring! WWAV has an opening for a full-time Reproductive Justice Program Coordinator to oversee our RJ educational and advocacy campaign programming. Under the supervision of the Executive Director, the coordinator will assist in coordinating WWAV's grassroots RJ education and organizing campaigns in New Orleans and throughout Louisiana.

## **PRIMARY DUTIES/RESPONSIBILITIES:**

- Oversee the planning, implementation, evaluation, and documentation of WWAV's Reproductive Justice (RJ) programming.
- Work with leadership staff to oversee the development and implementation of grassroots community organizing and educational campaigns and actions in New Orleans and throughout Louisiana to support WWAV's RJ programming.
- Train and educate community leaders in reproductive and sexual health, rights, and justice issues.
- Facilitate a variety of community forums, classes, meetings, workshops, events, focus groups, and trainings for the purpose of providing health information and education.
- Assist communications staff as needed in producing reproductive and sexual health program materials, such as educational materials, informational handbills, factsheets, policy or issue briefs, and other written materials to support WWAV's reproductive and sexual health work.
- Develop presentations, trainings, and other materials for use during program-related events as needed.
- Conduct program support activities including outreach and recruitment for local and statewide actions, meetings, roundtables, town-halls, and other events as needed.
- Write reports on program activities for leadership team and for funders as needed.
- Identify partnership opportunities and promote relationship-building among WWAV and other organizations, agencies, and/or individuals.
- Other responsibilities as assigned by WWAV's leadership team.

## QUALIFICATIONS:

1. Bachelor's degree or graduate-level work in community/public health, health education, biology, psychology, sociology, social work, human services, mental health, counseling and therapy, or other relevant field.
2. 3-5 years' experience working in or with the nonprofit or philanthropic sector, or relevant experience in the public or private sector.
3. Extensive knowledge of sexual and reproductive health, rights, and justice issues; an intersectional analysis and approach.
4. Experience and success working in partnership with local residents and community organizations in New Orleans and Louisiana and/or knowledge of local community resources and neighborhoods.
5. Interest in minority health, and a demonstrated competence working with people of color, the LGBTQ community, and/or working with other at-risk or underserved populations.
6. Ability to work with diverse individuals and groups on complex community issues, including working with drug users, sex workers, formerly-incarcerated individuals, communities of color, low income communities, and LGBTQ communities.
7. Highly organized and detail oriented; able to manage multiple projects and meet deadlines.
8. Previous experience with group training and/or facilitating group meetings.
9. Excellent communication and public speaking skills, and an ability to establish rapport.
10. A strong interest in community mobilization and education; excellent organizational skills
11. A willingness to learn, and the ability to work independently, take initiative, and be flexible.
12. Experience with coordination of support groups, learning sessions, and special events.
13. Able to work well as a member of a team with various deadlines.
14. Ability to work flexible hours, including evenings and weekends.
15. Valid Louisiana Driver's License, insurance, and access to a reliable vehicle; extensive local travel required.

### **Location, Duration & Compensation**

*The position is based in New Orleans, LA. It is full-time (40 hours/week). Salary is contingent upon available funding, and is commensurate with experience and qualifications.*

### **To Apply:**

Submit your cover letter and resume/CV with references in PDF format to: [wwavno@gmail.com](mailto:wwavno@gmail.com). Please put "Reproductive Justice Program Coordinator" in the subject line of your email. Applicants will be considered on a rolling basis until position is filled. Please familiarize yourself with Women With a Vision, Inc. prior to applying by reviewing our website: [www.wwav-no.org](http://www.wwav-no.org). Please no calls. Only those whose applications are being considered will be contacted.

*Women With A Vision, Inc. is an equal opportunity employer. People of color, women, and LGBTQ people are strongly encouraged to apply.*